

# **School Performances - Day of Details**

FSCJ Nathan H. Wilson Center for the Arts

<u>Pre-Performance:</u> Call Group Sales at (904) 632-5050 – Normal office hours: M-F 10 a.m. to 5 p.m.

- ✓ Communicate any needs, changes in numbers, and special requirements including seating.
- ✓ School performances at the FSCJ Nathan H. Wilson Center for the Arts are assigned seating. Your seating will be communicated on day of show. School seating assignments are based on the number of confirmed attendees. Our priorities are the safety of all audience members and keeping school groups together.

#### Day of Performance:

Theater: FSCJ Nathan H. Wilson Center for the Arts (FSCJ South Campus)

## 11901 Beach Blvd., Jacksonville, FL 32246

- Arrive at the theater by 9:45 a.m. for the 10 a.m. performance and by 11:30 a.m. for the 11:45 a.m. performance (if possible).
- Be sure to bring a copy of your field trip invoice/receipt to the theater.
- The performance will <u>start on time and cannot be held for late arrivals</u>. Show run time is 50-60 minutes including a 5-minute cast chat back following the performance, if possible.

#### **BUS Arrival and Departure Process:**

All bus drivers must stay with their bus. Please review attached map for bus path in red.

<u>Arrival:</u> Buses should drop students off in the front of the FSCJ Nathan H. Wilson Center for the Arts. Student groups will enter theater lobby in a line then shown to their seats. Buses will park in parking lot, as directed by Security Officer.

<u>Departure:</u> Buses will lineup and park along the FSCJ Nathan H. Wilson Center for the Arts sidewalk for loading unless otherwise instructed on arrival.

<u>Lunch Inquires?</u> The Wilson Center has a large grassy area that can be utilized for a picnic lunch. The area is not covered. Lunch arrangements must be made in advance by contacting, Tara Paige, at the Wilson Center (904) 646-2248.

• Lunch coolers must remain on the bus. Blankets and towels are encouraged for comfort and to protect against sand spurs in the grass. There are no picnic tables. Be sure to bring trash bags for clean-up. Trash must be taken back to school. The facility does not have a dumpster.

**NOTE:** No food, candy, gum or drinks of any kind may be bought into the theater. The use of personal electronics is not allowed in the theater, including cameras, phones or any wireless devices.

Day of Contact Person: Cindy de Padua (904) 226-4146

# **FSCJ Artist Series - School Performance**

Bus Drop-off and Pick-up Process for the Nathan H Wilson Center for the Arts



### Drop-Off:

- On the sidewalk at the entrance to the Wilson Center; Go Left at the Stop Sign
  - Follow the red path on the map
- A Security Officer will guide buses to drop off and parking area

#### Pick-Up

- Buses will park along the Wilson Center sidewalk and hold for loading
- Students, teachers and chaperones will walk to parked buses