



**Next Stop Broadway, presented by FSCJ Artist Series**

**Nathan H. Wilson Center for the Arts  
11901 Beach Blvd.  
Jacksonville, FL 32246**

## **LOCAL TEACHING ASSISTANTS**

**\$375.00**

**PROGRAM DATES: Monday, June 12 - Friday, June 16, 2023**

Setup/rehearsals on Sunday, June 11 (Times TBD)

Program session calls are daily 8:00am - 5:30pm Monday-Friday

"Opening Night" performance - Friday 4:00pm - 7:00pm

This does not include meetings after 5:30pm as the Director/  
Producer deem necessary.

FSCJ Artist Series is looking for energetic teaching assistants 18+ years who possess a strong enthusiasm for Musical Theatre and inspiring young people. Basic knowledge of music and dance are required, but being a team player is the most important qualification.

### **JOB DESCRIPTION:**

- Signing-in cast members at the beginning of each day and signing-out cast members at the end of each day to the person designated to pick them up.
- Attending assigned group dance rehearsals and combined staging/musical rehearsals and workshops, assisting cast members as necessary and directed by NSB staff. Assistants must learn routines.
- Working with one group of cast members to create a Box Office Preview or Mixed Up Musical. (tbd at rehearsal)
- Taking blocking notes during rehearsals.
- Monitoring time and keeping the program on schedule, alerting instructors 10 minutes before the end of each session.
- Moving cast members to and from rehearsal locations, lunch and snack breaks.
- Assisting with the setup at the venue at the beginning of the week and with the breakdown of the space at the end of the week.
- Preparing materials for cast members.
- Remaining at the end of each day to assist with clean-up and preparation for the next day's activities.
- Adhering to the dress code set forth by the producer.
- Encouraging cast members to perform to the best of their ability, ensuring that all cast members in the assigned team are present and accounted for, reminding them of appropriate behavior as required, and monitoring participants during lunch, breaks, and between rehearsals and workshops.
- Communicate any problems/incidents you might observe to the Professional Staff.

**HOW TO APPLY:** Email resume to [nextstopbroadway@fscjartistseries.org](mailto:nextstopbroadway@fscjartistseries.org)

**Deadline to apply: April 3, 2023**